

# **Kakinada Institute of Engineering & Technology**

Matlapalem Road, KORANGI - 533461 E.G.Dist (A.P.)

## **GOVERNING BODY MEETING For AY-2024-2025**

DATE:03-02-2025

TIME: 3:00-4:00 P.M

### **VENUE**

**Kakinada Institute of Engineering & Technology**

KIET : Training & Placement Hall.

MatlapalemRoad , Korangi .

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# KAKINADA INSTITUTE OF ENGINEERING & TECHNOLOGY

(APPROVED BY AICTE, GOVT. OF A.P. and AFFILIATED TO JNTU, KAKINADA)  
Matlapalem Road, KORANGI - 533461 E.G. Dist (A.P.)

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Ref.No.KIET/GB Meeting/2024-25

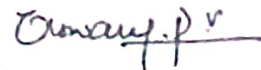
Dt.01-02-2025

## NOTICE

It is hereby, informed that the Governing Body meeting of KIET Group of Institutions, will be held on 03-02-2025 at Training&placement hall, at the campus of KIET. The agenda for the meeting is given below.

1. Conduct of classworks and review of classworks.
2. Academic plan for 2025-26
3. To brief the Faculty Recruitment for the A.Y 2025-26
4. Commencement of classes for U.G & P.G Courses.
5. To study the details of equipments procured (Ordered / received / pending) for labs.
6. Conducting placements and training by experts and from outsourcing.
7. Report on academic and other important activities and events to be held in the college.
8. To review the Academic and events held during the last academic year and current academic year.
9. To study the policies and decisions received from Government, University (JNTUK) and Govt. of AP, is any .
10. Result analysis of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year B.Tech and M.Tech
11. Fixation of remuneration for guest lectures and subject experts for the academic year 2025-26.
12. Allocation of funds for Infrastructure Development

All the members of the Governing Body of KIET Group of Institutions, are, hereby, requested to please make it convenient to attend Meeting, accordingly.



(P V Vishwam Shri Mahavishnu)  
Chairman  
KIET Group of Institutions



**Minutes of the GOVERNING BODY meeting of KIET Group of institutions held on 03-02-2025.**

**1.1 Regular class works and lab conduction**

All the Head of the Department and staff are instructed to strictly follow rules for regular classes and lab conduction.

- a. Class work should start in allotted time without delay
- b. Class should be recorded and see through that student maintain discipline.
- c. Class links should be saved and the concerned studyvideos of the topic( YouTube) links to be posted in all class whatsapp groups.
- d. Monitoring the class works whether the teachers are attending classes regularly.

**1.2 Recruitment for the A.Y 2025-26**

Faculty Recruitment For the AY 2025-26 was advertised in January and applications came across all over India, Recruitment will be done the month of April ,planned with a core committee and panel with professors of JNTUK, Received and screened 998 applications..

**1.3 Commencement of classes for U.G and P.G**

Class work and examinations of the following batch students were conducted as per the calendar and guidelines of JNTUK, Kakinada

**1.4 Details of equipments procured ( Ordered / received /pending ) for labs**

Requirements for the labs are furnished below and the budget had been approved for the labs

CSE Dept				
S.no	Name Of Laboratory	Equipment cost	Total number	Total expenditure in Rs
1	Python lab	25000	9	225000/-
2	Java lab	40000	10	4,00,000/-
3	AI D S LAB	35,000	15	5,25,000/-
4	Machine learning lab	35,000	10	3,50,000/-
5	C language lab	35,000	12	4,20,000/-
			Total	19,20,000/-

**1.5 Placements , Training and outsourcing**

Various training programs were arranged for B.Tech& MBA students to secure good placements. Training the students for CRT, GRE, Aptitude and soft skills had been outsourced to the following :

- a. Unacademy, Hyderabad
- b. Talentio, Hyderabad
- c. Faras, Pondicherry
- d. iNeuron, Bangalore
- e. Leo global overseas, Hyderabad
- f. IIIT Hyderabad.

#### **1.6 Academic and other important activities and events to be held in the college**

- A. All staff are instructed to join in AICTE sponsored training programs , FDP n emerging areas like Artificial Intelligence , Data Science, Cyber Security and machine learning.
- B. Encouraged staff to publish papers in SCOPUS listed journals and international conferences .
- C. The management also permitted staff to attend Faculty Development programmes (FDP) conducted by JNTUK and other reputed Institutions
- D. Organise various programmes for students in the institution by utilizing experts from the industry to have a guest lectures.
- E. Informed library to add 1000 volumes of books required to strengthen the central library
- F. Instructed to organize Industrial visits and tours Kiet Industrial Outbound Tour (KIOT), to build the practical knowledge to the student.

#### **1.7 Reviewed the previous KIOT , Activities , FDP ,Sports and Other extracurricular activities Done in the previous academic year**

#### **1.8 Policies and decisions received from Government, University (JNTUK ) and Govt.of AP**

- A. As per the social welfare department circular given by them the college uploaded information of the student's application belongs to BC, EBC, SC & ST scholarships
- B. FFC Inspection ,CAG Audit files were ready for inspection for verifying , laboratories , staff and other records

#### **1.9 Result Analysis**

Result Analysis report for U.G and P.G was submitted by examination cell for the academic year 2023-24 and examination schedules given for AY 2024-25 were presented for review and plan.

#### **1.10 Fixation of Remuneration for Guest lectures and experts**

Remuneration for the Guest lecturers from industry experts and subjects experts had been for discussion and need to be approved for the AY-2024-25.

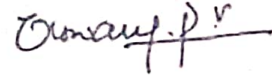
### **1.11 Infrastructure development & utilization of previous year budget.**

Treasurer presented the utilization of funds for the previous year 2023-24, budgets are presented in the balance sheet. All the members got satisfied and accepted the utilization of budget.

The meeting ended with the Convenor thanking all the members, present.

### **Members Present**

Sri. P.V.Viswam Shri Mahavishnu	Chairman, KIET Group
Sri. Y.Sattibabu	Vice-President
Smt.P.Sridevi	Joint Secretary
Sri.K.S.R.Krishna	Treasurer
Sri.P.BalaRama Rao	Convenor, Dean of Administration
Dr.M.Swaroop Rani	Professor of CE, UCEK
Sri.D.Ram Kiran	Dean of Student Affairs
Dr.T.Dharmaraju	Principal-KIET



**(P V Vishwam Shri Mahavishnu)**

**Chairman**

**KIET Group of Institutions**



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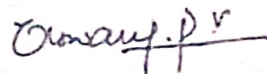
Dt.01-07-2024

## NOTICE

It is hereby, informed that the Governing Body meeting of KIET Group of Institutions, will be held on 02-07-2024 at Training & placement hall, at the campus of KIET. The agenda for the meeting is given below.

1. To study the review meeting held on 22-Jan-2023.
2. Result analysis of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year B.Tech and 1<sup>st</sup> and 2<sup>nd</sup> year MBA, MCA and M.Tech examinations held during the academic year 2023-24.
3. To study the students training activities and students placed so far.
4. To verify the guidelines of AICTE for applying emerging courses.
5. Admission process for the AY 2025-26.
6. To plan for the recruitment process for AY 2025-26, for the areas of new courses.
7. FDP, Seminars and other related academic activities held and to be held.
8. Students participation in Sports and Extra Curricular activities

All the members of the Governing Body of KIET Group of Institutions, are, hereby, requested to please make it convenient to attend Meeting, accordingly.



(P V Vishwam Shri Mahavishnu)

Chairman

KIET Group of Institutions

**Minutes of the GOVERNING BODY (GB) meeting of KIET Group of institutions held on 02-07-2024.**

### **2.1 Review and action report on minutes of the last GB meeting held on 21-Jan 2023**

The Minutes of the last Governing Body meeting held on 21-January2023 are read and ratified by the Governing Body.

The action taken report on the last Governing Body meeting, as submitted by the Principal, was presented to the members and discussed.

### **2.2 Result Analysis**

Result for the outgoing batch was submitted for the further reference (copies enclosed)

### **2.3 Training & placement Outcomes**

Training and placement held and Placed students for the AY 2024-24 are attached

### **2.4 Discussion on continuation of emerging courses as per AICTE guidelines**

Science and Technology have brought about remarkable changes that may have been unthinkable just a few years back. And they keep making our lives simpler and faster.

GB along with the committee members had planned to continue emerging courses in KIET, KIET –II ,KIET –W, following are the courses

1. Artificial Intelligence
2. Machine learning
3. Cyber Security
4. Data Science
5. Big data

### **2.5 Faculty recruitment in the areas of new courses**

As the management had decided to continue emerging courses ,Academic faculty produce high quality research that impacts business and student faternity all over the world. GB had decided to post recruitment in the month of September 2024.

### **2.6 Organizing FDP, seminars**

For the development of both students and faculty , management had MOU with the following institutes for developing joint lectures and education programmes

1. Skill gym
2. Sprottshaw
3. Smart city
4. Course era



## 2.7 Sports & Games Facilities & Participation of students in various events

Apart from academics the college gives ample opportunities to the students to exhibit their talents in extracurricular activities and sports and games.

A Cricket Ground has been provided for the students for the practice purpose. Throw ball and Tennicoit courts were provided for girls students and in their respective hostels also .

## 2.8 NCC & NSS

NCC & NSS are active in college, for 2024-25 college had organized the following

1. International Yoga day
2. Republic day
3. World Population day
4. World hepatitis day
5. Independence day celebrations
6. Teachers day
7. NSS day
8. Gandhi Jayanthi
9. Swatch Bharat Abhiyan
10. Human rights day
11. Coringa birds festival
12. Blood donation camp

## Resolutions taken:

1. It is resolved to recruit qualitative & experienced faculty members and strengthen each department, as far as possible. The members also felt that the student teacher ratio should be maintained as per the AICTE norms.
2. The members resolved to start preparing proposals to the AICTE to start emerging courses in each college of KIET, KIET-II, KIET -W To give instructions to the Principal to apply for the programs in the engineering college.
3. The members also resolved to upgrade the existing seminar hall with modern facilities.
4. The members also felt that Training and Placement (T&P) activities should be strengthened and the Training and Placement Officer of KIET group should liaison with Director, Industry Institute Interaction and Placement & Training department, JNTUK to get more information on campus drives from time to time. It is opined that this is one of the major points for admission of the students into the college.
5. The members also resolved that the percentage of pass by the students should be improved so that the industries will come forward to conduct the campus interviews. The members appreciated about the campus/off-campus interviews conducted at KIET group



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## **Resolutions taken:**

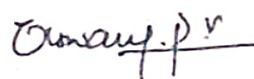
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6. The members also resolved to conduct seminars/ workshops and faculty development programs in order to give latest knowledge to the faculty members by inviting prominent expert members to the college. This will also help the student for better exposure on the current affairs.
7. The members resolved to make preparations and begin filing work to initiate NBA accreditation work. It is necessary to appoint Coordinator and Co-coordinator for NBA work.

As there are no points for discussion GB ended with thanking the chair.

### **Members Present**

Sri. P.V.Viswam Shri Mahavishnu	Chairman, KIET Group
Sri. Y.Sattibabu	Vice-President
Smt.P.Sridevi	Joint Secretary
Sri.K.S.R.Krishna	Treasurer
Sri.P.BalaRama Rao	Convenor,Dean of Administration
Dr.M.Swaroop Rani	Professor of CE, UCEK
Sri.D.Ramkiran	Dean of Student Affairs
Dr.T.Dharmaraju	Principal –KIET

  
(P V Vishwam Shri Mahavishnu)

**Chairman**

**KIET Group of Institutions**